

BTYC Gymnastics

Covid Safety Plan

360 Springvale Road Donvale

Update 22/10/2021

This Covid Safety plan, and all conditions within it, applies to all people accessing BTYC Gymnastics as a gymnast, parent / guardian, visitor, contractor or employee. Entry to our facilities assumes acceptance of these conditions. It is the responsibility of all parents, guardians and responsible adults involved with our club to have reviewed all aspects of this plan to ensure the safety of everyone.



COVID-19 Action Plan

BTYC Gymnastics will follow Victorian Government directives regarding restrictions relating to the recommencement and on-going operation of indoor sports/recreation. Our classes will be adjusted to accommodate social distancing and maximum capacity requirements as directed by Government and to enable appropriate cleaning and sanitising to occur. BTYC Gymnastics will continue to monitor changes and will communicate with members in a timely manner.

BTYC Gymnastics is committed to ensuring that the facility and operations are

- covid safe for all staff, volunteers, contractors, visitors and patrons
- Compliant with Government COVID-19 Restrictions
- Following guidelines in place by YMCA and Manningham Council
- Adapting as and when restrictions change

In order to be COVID Safe at BTYC Gymnastics we are committed to

- Physical distance requirements
- Increased hygiene and cleaning
- Training for staff
- QR scanning on entry
- Ensuring all members and visitors to the gym 16 and over are fully vaccinated unless an exception letter has been cited.
- Signage and instructions
- Outlining and implementing the process for a confirmed case.
- Allocating a covid safe marshall to monitor compliance
- Ensuring all members of BTYC are aware of their personal responsibility to comply with new requirements to ensure the safety of everyone within our club and our wider community.



COVID-19 Action Plan

What we will do to provide a covid safe environment at BTYC Gymnastics

Physical distance requirements

- Maintain the required venue density requirements as well as the participant class limits
- A distance of 1.5m between people throughout the facilities where possible. (when applicable)
- Displaying signs to show patron limits at the entrance of enclosed areas where limits apply
- Minimising the build-up of people waiting to enter and exit the facility by providing an alternate exit and entrance that is as contactless as possible
- Physical contact is restricted during coaching, but coaches will spot for safety

Training for staff

- Staff following current public health directions
- Educating staff on hand and cough hygiene, including how to wash and sanitise their hands correctly
- Reinforcing the importance of not attending work if unwell
- All staff have completed the COVID-19 Safety At Work course which covered
 - ✓ Prevent the spread
 - ✓ Recognise the symptoms
 - ✓ COVID-19 safe workplace
 - ✓ Identify and report risk for infection
 - ✓ Infection control is everyone's responsibility

COVID-19 Action Plan

Increased hygiene and cleaning

- When required by DHHS, all staff, visitors and children over the age of 12 will wear a mask within the facilities when not exercising.
- Hand sanitiser stations at entry, in high touch point areas and areas of high traffic.
- Cleaning increased with regular touch point cleans and 24 hour facility cleans following the guidelines of Gymnastics Australia and DHHS.

Vaccination

- Ensure anyone 16 years and over entering the gym are fully vaccinated. This applies to all staff, members and visitors
- Record that proof of vaccination documentation has been cited. No documentation will be stored.
- Proof of exemption will also be cited and recorded.

Signage and instructions

- Throughout the facility, signage and instructions are displayed with guidelines on how staff, visitors and members can be COVIDSafe.
- QR scanning is compulsory for entry into the gym.
- Hygiene signage, and floor, seat and bench signs have been installed to assist with distancing.
- Signs on entry into the facilities different areas indicate numbers of patrons allowed.

Process for a confirmed case

In the event of a confirmed case of COVID-19, BTYC has a 8 step confirmed case flowchart (following YMCA 8 step chart). This flowchart ensures isolation, reporting, tracing and cleaning occurs before an area or facility can reopen. Everyone who enters our facility will have their details recorded to assist with case tracing through QR scanning.

If you become aware of your child/gymnast being exposed to someone who is being tested for or diagnosed with COVID 19, you must immediately advise BTYC Gymnastics to enable appropriate action to be taken.

COVID-19 Action Plan

What is your role?

Gymnasts

- Understand and follow our requirements for participating in classes.
- Use the QR code every time you attend.
- If you become unwell with possible symptoms, stay home and get a test

Parents / Guardians / Responsible Adults

- understand and follow the guidelines and conditions listed within this plan and as communicated to members as requirements change, before, during and after accessing our facilities.
- Ensure any children under your care who are accessing our facilities understand the requirements for them to safely access gymnastics classes at BTYC.
- Use the QR code every time you attend.
- If you or your child become unwell with possible symptoms, stay home and get a test. Notify BTYC Gymnastics on 9841 4773

Visitors / Spectators / Contractors

- confirm acceptance of the terms and conditions of entry to our facilities and enter only when approval has been granted by Management.
- Use the QR code every time you attend
- If you become unwell with possible symptoms, stay home and get a test. Notify BTYC Gymnastics on 9841 4773

Staff

- understand and follow the guidelines and conditions listed within this plan at all times, before, during and after attendance at work.
- Use the QR code every time you attend BTYC.
- If you become unwell with possible symptoms, stay home and get a test. Notify BTYC Gymnastics on 9841 4773



COVID-19 Action Plan

Your Responsibilities

Do not come to class, bring your child to class or attend BTYC Gymnastics if:

- You, your child or anyone in your immediate family is not well. This includes any cold or flu like symptoms (runny nose, fever, cough etc). Stay home and rest up.
- Anyone you have had contact with in the past 2 weeks has been tested for or been diagnosed with COVID-19 OR is unwell with cold or flu like symptoms, even if you, your child or others in your immediate family are feeling well.
- If your child or anyone in your household has travelled overseas in the preceding 14 days.
- If you or anyone in your household has been directed to self isolate BTYC Gymnastics reserves the right to immediately quarantine and remove any person from our facility that displays any symptoms of illness or who discloses that they have had contact with a person who is ill, has been ill in the past two weeks or has been tested for or diagnosed with COVID-19.

If any member of your family feel sick - call us and let us know. If your child presents with any cold or flu-like symptoms following a gymnastics class, you should notify the club management immediately.

Keeping the club informed of the health of your child helps them keep all children healthy. Call BTYC Gymnastics on 9841 4773.



BTYC follows the direction of YMCA and Manningham Council and Victorian Government directives.

If the suspected or confirmed case of COVID-19 is at work



1. ISOLATE

Isolate the person from others, provide them with a disposable surgical mask if available and isolate them in a separate room.



2. TRANSPORT

Ensure the person has transport to their home or medical facility.



3. ESCALATE

Notify your Manager immediately. Manager to escalate to GM. Initiate Critical Incident Process



4. INFORM

Manager to ring the national COVID-19 hotline (1800 020 080). Follow the advice of health officials.

CRITICAL INCIDENT TEAM (CIT)



5. CLOSE / ISOLATE

CIT to determine the level of isolation or closure of site, staff or public to be evacuated from area / site.



6. IDENTIFY

CIT to identify who at the site had close contact with the infected person in the 24 hours before that infected person started showing symptoms. Send those people home to isolate. Allow employees to raise concerns.



7. CLEAN

CIT to determine the level of cleaning required. Engage cleaning company Smart Clean to conduct decontamination clean (0422 289 744).



8. REVIEW / OPEN

CIT to review: risk management controls relating to COVID-19, whether work may need to change and if site can re-open. Keep employees and public up to date with what is happening.

If the suspected or confirmed case of COVID-19 (Staff or Public) is not at site when diagnosed – START AT STEP 3